

ATTACHMENT 17.1: PROJECT MANAGER - QUALIFICATIONS FORM

The Bidder may use multiple projects to meet the total experience required for each mandatory experience and, if applicable, desirable experience. A separate form must be completed for each project cited.

QUALIFICATIONS FORM	
1	Bidder:
2	Key Staff Name:
3	Key Staff's Referenced Project Name:
4	Company Name (of staff's reference):
5	Contact Name, Email Address and Telephone Number (of key staff's reference):
6	Staff Start Date (MM/DD/YYYY):
7	Staff End Date (MM/DD/YYYY):
8	Project Description:
9	Project Contract Amount:
10	For each mandatory experience and, if applicable, desirable experience listed below, check "Yes" if the total years of experience was met on this referenced project; check "No" if none of the experience was met on this referenced project; or check "Partial" if fewer than the total years of experience was met on this referenced project. If partial or total experience was met (checked), enter the years and/or months of "Experience gained on this referenced project" and describe the Staff's role and responsibilities performed on the project in the "Description of services provided" field.

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
11	M	A minimum of seven (7) years of experience as an IT Senior Project Manager applying project management principles, methods, techniques, and tools.	7 Years	Yes ☐
				No ☐
				Partial ☐
				Yr.____ Mo.____
Description of services provided:				

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
12	M	A minimum of four (4) years of experience as a Senior Project Manager on large-scale IT system integration projects with a contract value over \$5,000,000.	4 Years	Yes ☐
				No ☐
				Partial ☐
				Yr.____ Mo.____
Description of services provided:				

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Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
13	M	A minimum of two (2) years of experience managing virtual teams with at least ten (10) team members.	2 Years	Yes ☐
				No ☐
				Partial ☐
				Yr.____ Mo.____
Description of services provided:				

Number	Classification	Mandatory Experience	Total Experience Required
14	M	One of the following current Project Management Certifications:	Attach Certificate
		• PMI Program Management Professional (PgMP)® • PMI Project Management Professional (PMP)	
Attach a copy of the certificate:			

Number	Classification	Desirable Experience	Total Experience Required	Experience gained on this cited Project
15	DS	One (1) to three (3) years of experience as the Project	1-3 Years	Yes ☐

Number	Classification	Desirable Experience	Total Experience Required	Experience gained on this cited Project
		Manager implementing or maintaining a public sector system. Five (5) points per year for up to three (3) years of satisfactory Project Manager experience. To receive DS points for this requirement, the following conditions must be met: The public sector system must be for a federal, state, county or city government with a population greater than 1,000,000 people. 5 pts. X 3 years = 15 maximum points possible.		No ☐ Partial ☐ Yr.____ Mo.____
	Description of services provided:			